



Laboratory Management: Principles and Processes

Denise M. Harmening

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Redefining the standard for laboratory management, Denise Harmening, along with 25 contributors, provides insight and guidance into the principles of laboratory operations. Key features include chapter outlines, educational objectives, opening case studies, study guide questions, key terms and problem-based learning activities. Eighteen chapters are divided into five major areas: **Principles of Laboratory Management, Human Resource Management, Financial Management, Operations, and Strategies for Career Success**. Unique to this book is a chapter on education and training, a chapter on ethical issues in laboratory management, a career planning chapter and a glossary of key terms. Appropriate whether you are a student or an experienced manager, using this text for teaching, or as a reference, *Laboratory Management* contains a thorough coverage of:

- Organizational Structure
- Leadership Styles
- Managerial Problem-Solving and Decision-Making
- Human Resource Guidelines, Laws, and Regulations
- Performance Evaluation and Development
- Education & Training: Practical Tips for Educators and Trainers
- Fundamentals of Financial Management
- Cost/ Benefit Analysis
- Effective Budgeting in the Laboratory: Practical Tips
- Healthcare Reimbursement
- Compliance Issues: The Regulations
- Process Design: Workflow & Staffing
- Computer Based Laboratory Information Systems
- Marketing Concepts
- Ethical Issues in Laboratory Management
- Career Planning

FOR CLASS ADOPTIONS:

A Laboratory Management CyberCourse™ is available online and includes: Chapter PowerPoints, Discussion Board Case Histories, Learning Units and Exams. For Inquiries email: harmening12@gmail.com

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