



Excel 2013 On Demand

Perspection Inc., Steve Johnson

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Excel 2013 On Demand is built from the ground up for *today's* beginning-to-intermediate-level Excel user. Like every book in the On Demand Series, it teaches visually, using an easy, friendly, full-color format designed to "show you how," instead of "telling you how." But that's not all. This book:

- * Combines step-by-step training with quick-reference material users can rely on long after they've mastered the core skills they need
- * Provides easy-to-follow task-based coverage of the techniques you'll use most often, presenting most tasks in just one or two pages
- * Offers in-depth coverage of all new MOS (Microsoft Office Specialist) exam objectives, so you can use it as a study guide to enhance your job prospects or current career
- * Provides additional end-of-chapter workshops, plus even more hands-on projects online
- * Includes a complete practical troubleshooting guide
- * Helps you upgrade by presenting New Feature icons, plus a detailed list of new features indexed to the pages where they're covered

Simply put, no other book offers beginning-to-intermediate-level Excel users this much simplicity, usable content, flexibility, and value.

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